

February 25, 2005

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

FEBRUARY 28, 2005

7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:01 **OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. 7:15 **CLASS II CAR DEALER'S NON-DISPLAY LICENSE, JAMES HRYNIEWICH, 171 NEWTOWN ROAD, D/B/A WHOLESALE AUTO EXCHANGE** – Enclosed please find materials in the subject regard, for Board consideration.
3. 7:30 **COMMON VICTUALLER LICENSE, IL FORNO'S INC., 508 NAGOG PARK** – Enclosed please find materials in the subject regard, for Board consideration.
4. 7:45 **LIFE AFTER NESWC COMMITTEE REPORT** – Enclosed please find materials in the subject regard, for Board consideration.

IV SELECTMEN'S BUSINESS

5. **FY06 BUDGET/WARRANT DISCUSSION** – Enclosed please find materials in the subject regard, for Board consideration.
6. **JULY 4th FIREWORKS** – Enclosed please find a memo from the Recreation Director in the subject regard, for Board consideration.
7. **SPECIAL PERMIT/SITE PLAN SPECIAL PERMIT, 09/24/04-399, 4 HIGH STREET, FAULKER MILL REALTY, LLC** - Enclosed please find materials in the subject regard, for Board consideration.
8. **BOARD OF REGISTRARS OF VOTERS APPOINTMENT, KATHERINE F. ARNOLD** – Enclosed please find materials in the subject regard, for Board consideration.
9. **MUNICIPAL E-MAIL SHELL POLICY** – Enclosed please find materials in the subject regard. The Chairman has asked that this policy be discussed by the Board of Selectmen.
10. **TOWN OF ACTON OPEN SPACE AND RECREATION PLAN (OSRP)** – Enclosed please find materials, for Board consideration.

11. **TOWN MANAGER'S REVIEW** – Enclosed please find materials in the subject regard, for Board consideration.

12. **OTHER BUSINESS**

V CONSENT AGENDA

13. **ACCEPT MINUTES, SELECTMEN'S MEETING OF JANUARY 24, 2005** - Enclosed please find the January 24 Minutes, for Board acceptance.

14. **SITE PLAN SPECIAL PERMIT #11/18/98-366, PHASE II** – Enclosed please find a request from Acton Assisted Living LLC, for a 6 month extension of the permit due to expire July 14, 2005, for Board consideration.

15. **FORT POND BROOK PLACE COMPREHENSIVE PERMIT, RIVER STREET** – Enclosed please find Materials in the subject regard, for Board consideration.

16. **APPROVAL OF OVERRIDE QUESTIONS** – Enclosed please find materials in the subject regard, for Board consideration.

17. **GEORGIA WHITNEY FUND REQUEST** - Enclosed please find materials in the subject regard, for Board consideration.

18. **APPOINTMENT TO THE PLANNING BOARD, RUTH MARTIN** - Enclosed please find a request to have Ms. Martin elevated from Associate member to a Full member of the Planning Board, to fill the unexpired term left by Mr. Millett's resignation, term to expire 6/30/2009, for Board consideration.

19. **APPOINTMENT AS PLANNING BOARD REPRESENTATIVE TO THE OPEN SPACE AND RECREATION COMMITTEE (OSRP)**– Enclosed please find a request to have Planning Board member Ruth Martin appointed to the OSRP, for Board consideration.

20. **GARDEN CLUB PLANT SALE** – Enclosed please find materials in the subject regard, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

21. There will be a need for Executive Session. Please see enclosed materials.

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

March 14/28 – Street Acceptances, Dunham Lane, and Elm @ Central and, Site Plan
continuance, 864 Main Street, LLC

April 4

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Inter Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)